

TYRERS COACHES	RISK ASSESSMENT NO 5: VEHICLE OPERATIONS (PSV SERVICES)			Issue No:7	Risk Rating		
Hazard	Who might be harmed and how?	Risk Control Measures	Further Actions Needed	L	C	Total	Risk Level
Road Traffic Accidents	Employees, Public	All drivers have relevant licences to operate vehicles.		1	4	4	Low
		Driver handbook provided to all drivers and outlines driving procedures and acceptable standards.					
		Documented accident procedure in place.					
		Licences are checked at induction and thereafter every 6 months.					
		Drivers are fully trained and competent, including test and assessment undertaken by Tyrers Coaches Training Academy prior to employment.					
		Periodic training updates delivered by the Training Academy when required.					
		Procedures in place for additional training and monitoring where driver performance falls below expected standards i.e. following minor accidents etc.					
		Drivers maintain required CPC training hours.					
		Daily walk round checks completed prior to the start of the working day and a defects reporting procedure in place via VMS app.					
		Suitable checks undertaken to ensure drivers are medically fit to operate vehicles. Statutory medical examinations carried out as required.					
		All drivers subject to regular eye sight tests.					
		All vehicles subject to planned preventative maintenance programme and 6 weekly inspections managed through VMS.					
		Driver routes thoroughly planned, allowing suitable time to complete journeys safely.					
		Driver route familiarisation provided prior to being allocated to a specific route.					
		Drivers are monitored and adhere to the expected driving standards.					
		Driver prohibited from using mobile phone or undertaking other activities which may cause a distraction whilst driving.					

Driver Distraction.	Employees, Public	Drivers are fully trained and competent including test and assessment undertaken by Tyrers Coaches Training Academy prior to employment.		1	4	4	Low
		Documented driver handbook and mobile phone policy in place.					
		Signage advising all passengers not to distract the driver whilst the vehicle is in motion is displayed.					
		Arrangements in place for reporting poor passenger conduct to the school/client in instances where passenger conduct has potential to affect driver and passenger safety.					
Driver fatigue	Employees, Public	Planned and agreed schedule for all routes.		1	4	4	Low
		Daily rest periods and driving breaks to be observed by all drivers.					
		Daily driving hours are in line with legislative requirements and not exceeded.					
		Adherence to driving hours restrictions monitored via app.					
		Tachograph records are monitored, and training provided where necessary.					
Alcohol / drug impairment	Employees, Public	A drug and alcohol policy is in place which includes regular randomised breath alcohol/ drug testing.		1	4	4	Low
		At induction, all drivers required to sign, date and confirm understanding of the Drugs and Alcohol Policy.					
Adverse weather	Employees, Public	Drivers are fully trained and competent, including test and assessment undertaken by Tyrers Coaches Training Academy prior to employment.		1	4	4	Low
		Drivers to contact head office in the event that they need to cancel a journey due to poor weather conditions.					
		Daily walk round checks completed prior to start of the working day and a defects reporting procedure is in place.					
		All vehicles subject to planned preventative maintenance programme to ensure vehicles properly equipped to deal with poor weather conditions.					
		VMS in place to ensure coaches are in good condition and safe for the road					
		Breakdown policy in place to ensure drivers stop in a safe location and call the maintenance team for help, no roadside repairs will be undertaken the vehicle will be recovered by third party instead.					
		Passengers advised to remain seated during journeys.					

Passenger injury/emergency	Employees, Public	Drivers ensure passengers are seated before moving.		1	4	4	Low
		All drivers suitably trained and competent.					
		Documented procedure in place in relation to passenger emergencies.					
		Cleaning kits readily available on vehicle.					
		Vehicles requiring clean up are taken out of service and returned to depot for cleaning.					
		Daily walk round checks ensure vehicle is safe to use and does not pose a risk to its passengers.					
		All drivers are aware of the emergency procedures in place.					
Slips/trips boarding or leaving	Employees, Public	Good lighting in area of entrance.		1	3	3	Low
		Handrails are fitted to the steps.					
		Automatic release mechanism fitted to entrance door.					
		Edge of access ramp prominently marked.					
		Vehicle is always stationary, at a complete standstill, before the doors are open.					
		Suitable daily inspections of vehicles undertaken to minimise trip hazards – defects reported via VMS app.					
Injury to pedestrians while reversing	Employees, Public	Minimal requirements for reversing manoeuvres as part of PSV services - Drivers advised to minimise reversing manoeuvres wherever possible.		1	4	4	Low
		All drivers have relevant licences to operate vehicles and are suitably trained and competent.					
		Reversing alarm and cameras fitted to vehicles.					
		Drivers ensure passengers and other pedestrians are well clear prior to reversing.					
		Drivers are monitored and adhere to the expected driving standards.					
Vehicle breakdowns	Employees, Public	Breakdown procedures in place. Drivers advised to find somewhere safe to park and contact HQ in the event of a breakdown/mechanical failure.		2	2	4	Low
		Vehicle warning systems usually provide driver with sufficient pre- failure warning to make way to a safe haven/lay-by/bus stop.					
		Drivers not permitted to carry out any vehicle repairs to broken down vehicles. All repairs to be undertaken by recovery/ roadside assistance maintenance teams.					
		Hi visibility clothing issued to all drivers.					

		<p>All vehicles subject to planned and documented maintenance programme and have a valid MOT.</p> <p>Documented daily vehicle inspections are carried out by the driver when shift starts and defects logged via VMS app.</p> <p>Vehicles with any reported defect are not permitted to be used until documented evidence is provided stating that the defect has been repaired.</p> <p>All drivers aware of and adhere to the breakdown procedures in place.</p>							
Anti-social behaviour	Employees, Public	<p>Services limited to community transport and school pick up/ drop off - very low risk.</p> <p>Drivers advised to contact head office in the event of a situation which may give rise to anti-social behaviour i.e. breakdowns.</p> <p>Drivers trained to deal with high risk situations.</p> <p>Emergency procedures in place.</p> <p>Anti-social behaviour incident reporting system in place and arrangements in place for reporting poor passenger conduct to the school/ client in instances where passenger conduct has potential to affect driver and passenger safety.</p>		1	3	3			Low

Assessed By:	David Holt (Tyrers Coaches)	Date:12/08/2025
Authorised By:	Matt Buckle	Date Next Review Due: August 2026